
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED TWENTY SIXTH MEETING
REGULAR MEETING**

**Tuesday – January 25, 2011
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**

3.1 Introduction of New Faculty

- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 725th Regular Meeting of December 21, 2010; and the Minutes of the Executive Session of December 21, 2010; as presented.

- 4.1 725th Regular Meeting – December 21, 2010

(Enclosure)

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4.2 Executive Session – December 21, 2010

(Enclosure – Board Members Only)

Financial

4.3 Bills Payable – FY2011

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2011 List of Bills Payable for January, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

5.1 Tenure Recommendation

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Kristina Appelt, Lead Information Literacy Librarian, effective August 2011.

5.2 Tenure Recommendation

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Teresa McCann, Assistant Professor of Spanish, effective August 2011.

5.3 Tenure Recommendation

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a faculty tenure appointment to Mr. Thomas Nicholas, Assistant Professor of English, effective August 2011.

5.4 Tenure Recommendation

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Cathy Rook, Assistant Professor of Adult Education, effective August 2011.

5.5 Tenure Recommendation

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Katharine Sims-Drew, Assistant Professor of Mathematics, effective August 2011.

5.6 Fund Addition to 403(b) and 457(b) Investment Options

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the addition of the Mutual of America Life Insurance Company Fund as an investment option to the College's 403(b) and 457(b) platform.

Institutional

- 5.7 First Reading – Board Policy G-1, Employee Health Insurance Benefits (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-1, Employee Health Insurance Benefits.
- 5.8 First Reading – Board Policy G-2, Employee Life Insurance Benefits (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-2, Employee Life Insurance Benefits.
- 5.9 First Reading – Board Policy G-3, Employee Retirement and Early Retirement Benefits (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-3, Employee Retirement and Early Retirement Benefits.
- 5.10 First Reading – Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefit (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefit.
- 5.11 First Reading – Board Policy G-8, Employee Leaves of Absence (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-8, Employee Leaves of Absence.
- 5.12 First Reading – Board Policy G-13, Classification/Reclassification of Support Staff (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-13, Classification/Reclassification of Support Staff.
- 5.13 First Reading – Board Policy G-14, Employment of Confidential and Grant-Funded Staff (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-14, Employment of Confidential and Grant-Funded Staff.
- 5.14 First Reading – Board Policy G-18, Performance Evaluation of Support Staff (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-18, Performance Evaluation of Support Staff.
- 5.15 First Reading – Board Policy G-21, Discipline of Support Staff (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy G-21, Discipline of Support Staff.

- 5.16 First Reading – Board Policy G-24, Reduction in Force of Administrative Employees and/or Support Staff (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves for First Reading, Board Policy G-24, Reduction in Force of Administrative Employees and/or Support Staff.

- 5.17 National College Completion Challenge (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees endorses “A Call to Action,” thereby accepting the College Completion Challenge.

Financial

- 5.18 Bid Recommendation –Summer 2011 Schedule (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards the bid for the 2011 Summer Schedule to the lowest responsible bidder, Warner Offset, Incorporated, in the amount of \$13,818 plus \$740 for an additional 4 pages (if needed), \$1,480 for an additional 8 pages (if needed), and \$108 per thousand for additional copies (if needed).

- 5.19 Bid Recommendation – Smart Classroom Equipment (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards the bid for smart classroom equipment to the lowest responsible bidder, United Visual, in the amount of \$58,377.60.

- 5.20 Consulting Fee Approval -Talent Search Grant (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the payment disbursement of \$10,000 to Virtuous Business Services, LLC, for grant writing services for the recently submitted Talent Search grant proposal.

6. REPORTS

- 6.1 President’s Report (Enclosure)

- 6.2 President’s Cabinet Monthly Reports (Enclosure)

- 6.3 Property Update

- 6.4 Audit Update (Enclosure)

- 6.5 Monthly Financial Report (Enclosure)

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7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events

(Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
