



AUTOMATIC PAYMENT PLAN

An easier way to pay for college.

- *Affordable*
- *Convenient*
- *Interest-Free*

Advantages

- Easy online enrollment
- Monthly payment plan
- Flexible payment options
- No interest

Payment Methods

- Automatic bank payment (ACH)
- Credit card/debit card

Payments are processed on the 5th of each month and will continue until the balance is paid in full.

You must have a minimum balance of \$100 to budget through the automatic payment plan

Cost to Participate

- \$30 enrollment fee per semester (ACH & credit card)
- \$25 returned payment fee if a payment is returned

Simple Steps to Enroll in the Payment Plan

- Go to www.prairiestate.edu
- Click on the e-Cashier logo
- Enter your User ID and Password
- Select the correct term
- Click on Calculate Tuition

 **Prairie State College**

**202 South Halsted Street
Chicago Heights, IL 60411-8226
708.709.3577 • www.prairiestate.edu**

Target Dates To Enroll By

Summer 2009 *e-Cashier available on April 19. If you register on or before May 13, payments may be made on e-Cashier through May 13. After May 13, payment is due when you register.*

Last day to enroll online	Required down payment	Number of payments	Months of payments
Apr 10	none	3	May–July
May 13	40%	2	June & July
June 10	50%	1	July only

Fall 2009 *e-Cashier available on April 27. If you register on or before August 12, payments may be made on e-Cashier through August 12. After August 12, payment is due when you register.*

Last day to enroll online	Required down payment	Number of payments	Months of payments
July 17	none	4	Aug–Nov
Aug 12	25%	3	Sept–Nov
Aug 26	40%	2	Oct & Nov
Sept 23	50%	1	Nov only

NOTE: All down and full payments are processed immediately!

e-Cashier Availability

Availability of e-Cashier is determined by Prairie State College. Please be aware the college may elect not to have e-Cashier available during specific times and dates during registration.

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through My FACTS Account or call the Prairie State College Business Office at 708.709.3577 to confirm the change.

Have additional questions on how the payment plan works? Refer to the “Frequently Asked Questions” or “How e-Cashier Works” links located on the toolbar of e-Cashier.



BUSINESS SOLUTIONS

formerly FACTS Management Co.

**For additional help,
please call us at
800.609.8056.**

Customer service representatives are available Monday through Thursday, 7:30 am to 7:00 pm (CST), and Friday, 7:30 am to 5:00 pm.